



HOMETOWN NEWS RELEASE

Step 1: Service Information

PAO Code

Areas with the * are **REQUIRED** information

*Last Name	*First Name	*MI	*Rank	Last Four of SSN
<input type="text"/>				
Sex	Service Branch	MOS/AFSC	*Full Time Job Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Status	*Years of Service	*Squadron	*Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
*Phone Number	DSN Number	*City	*State	*Zip Code
<input type="text"/>				

Step 2: Relative Information

(For any block that does not apply, simply leave it blank)

1 st Relative Name			2nd Relative Name		
<input type="text"/>			<input type="text"/>		
Relationship to You			Relationship to You		
<input type="text"/>			<input type="text"/>		
Street Address			Street Address		
<input type="text"/>			<input type="text"/>		
City	State	Zip Code	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Enter Spouse's Name Here if Married					
<input type="text"/>					
(If filled, INLAW information must be provided in at least one of the above blocks)					
Your Current Residence City		Residence State		Zip Code	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Your Civilian Job Title or Position			Name of Civilian Employer or Company Name		
<input type="text"/>			<input type="text"/>		

Step 3 Education Information

Received A: (i.e. diploma, GED)	Name of High school or GED Institution		Grad Year	
<input type="text"/>	<input type="text"/>		<input type="text"/>	
City	State	Zip Code		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
College Name (only if awarded degree)	Grad Year	Degree	College City	State
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
College Name (only if awarded degree)	Grad Year	Degree	College City	State
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Step 4 Release Information

Event (promotion, award, etc...)

Event Date

Comments: Use only if necessary to help process the news release form.

Step 5 Photos and Other Attachments

If attaching a file to this form check this box

By choosing to submit this from electronically, I certify and agree that I have read and understand the privacy act and release consent information and that I bind and legally obligate myself to the same extent as I would be signing my name on the printed paper version of this form. (DD Form 2266)

**If there are any further questions or concerns please contact
Chief of Public Affairs at: 419-520-6377 Or
Public Affairs Office at: 419-520-6420**